



Join us for BAGA's 50th Annual Capital A'Fair!

August 3 & 4, 2024 ~ Bismarck, ND

CALENDAR

April 15, 2024

Application Deadline

April 30, 2024

Notification of juror's decisions emailed or mailed.
Registration checks cashed.

Friday, August 2, 2024

Exhibitor setup, 6 pm

Saturday, August 3, 2024

Festival Hours: 10 am - 6 pm

Sunday, August 4, 2024

Festival Hours: 10 am - 4 pm

The 50th annual Capital A'Fair is one of the area's largest summer art fairs! It features over 120 artisans from across the country and attracts 8,000 to 15,000 local and regional visitors. Music, great food, performing arts groups, antique car show, and children's activities contribute to the festive mood. The setting is the beautiful Capitol grounds of North Dakota. Capital A'Fair proceeds benefit Bismarck Art & Galleries Association, a non-profit visual arts center. To best ensure the financial success of our artists, we limit the number of accepted applicants.

FEES - \$200 per booth

Enclose a fee of \$200 for each booth payable to Bismarck Art & Galleries Association. The fee will be refunded if applicant is not selected to exhibit.

Booth Fees Include:

- Space Rental (approx. 10' deep x12' wide)
- Listing in Brochure
- Promotional Material
- Regional Advertising
- Light Breakfast and Beverage Tickets

Participation is open to all artists/crafters who exhibit work of original concept, design, and execution.

ELIGIBILITY

ONLY HANDCRAFTED WORK BY THE SELLING ARTIST IS ACCEPTABLE. NO IMPORTS.

NO BUY/SELL ITEMS.

Application Procedure

- Complete the enclosed application. Returning 2023 vendors will have first choice on location.
- Enclose a check for booth fee(s) \$200 per booth payable to Bismarck Art & Galleries Association. **All checks from accepted vendors will be deposited on April 30, 2024. There will be no refunds for cancellations after May 31, 2024.**

JURY PROCESS

To ensure high standards for our vendors, a panel of qualified jurors will judge applicants on originality, craftsmanship, salability and display. We do not have a quota system and we reserve the right to balance categories.

Images of your work must be sent to BAGA for jurying.

Returning vendors from 2023 do NOT need to submit images.

- Please email **two** (2) digital images in jpg format or mail 2 printed photographs of your work to BAGA with your application. Photographs **must** be of high quality and shot close-up to show your product clearly.
- Print photographs will not be returned.
- Acceptance letters will be emailed by April 30, 2024.
- Photographs must accurately represent the body of the artists' work to be exhibited.
- Do not send samples, resumes, biographical material or other items with your application.
- **Email:**
baga@bismarck-art.org
- **Or Mail To:**
BAGA - Capital A'Fair
422 E. Front Ave.
Bismarck, ND 58504

RULES

- A completed submission form indicates artist's permission to allow Bismarck Art & Galleries Association to use pictures and information that includes the artist and/or his/her work for Capital A'Fair promotional purposes. Artist's permission does not waive any copyrights or performance rights which may protect work.
- Booth locations, parking assignments and check-in times will be emailed to artists in July (or mail if you don't have email).
- Booth space is non-transferable. Booths are on a concrete driveway around the Capitol courtyard. **No stakes or anchor screws are allowed in the grass because of underground sprinklers.**
- There is no electricity available for booths so cash registers, credit card machines, etc., must be manual or by phone. Small stand-alone generators are permitted.
- Artists must provide their own display units, tables, chairs, canopies, and wind weights. **Wind weights are very necessary!**
- Exhibitors are responsible for collecting and reporting their own sales tax. Bismarck's tax is 7%.
- Booths must stay open for the duration of fair hours unless their inventory is sold out.
- Vendors with small children must supervise children at all times!
- The Bismarck Art & Galleries Association assumes no liability in case of loss or damage to artwork.
- **BAGA is no longer requiring general liability insurance or to be listed as additional insured.** However, we strongly recommend each vendor has insurance.
- By submitting a completed application form, artists agree to abide by all the rules of Capital A'Fair.

SERVICES

- Artists will receive a Hospitality Packet that includes drink coupons, a food court listing and other information at check-in.
- Security will be provided from Friday at 8 pm until Sunday at 4 pm.
- Restrooms & parking are provided during the event.
- Orange juice, coffee and breakfast bars will be provided on Saturday and Sunday morning.

Application Checklist

- _____ Completed Application Form. (fillable pdf available at www.bismarck-art.org)
- _____ 2 current photos of your work — digital or print (*not required if you are a returning vendor from the 2023 Capital A'Fair*)
- _____ Payment of \$200 per booth payable to: Bismarck Art & Galleries Association
- _____ Signature on application

BEST OF SHOW AWARD

Each year, one Capital A'Fair participant is selected for the Best of Show Award. The award is based on best booth design and product presentation. An independent juror will select his or her choice on Saturday morning. A \$50 cash award and certificate will be presented on Saturday afternoon to the winner of Best of Show.

Past winners include:

2012: Dale Cook - Fargo, ND
2013: Let Your Spirit Soar, Fargo, ND
2014: Bison Booties, Mandan, ND
2015: Ulmerstoneware, Frazee, MN
2016: Fire Rocks, Duluth, MN
2017: Let Your Spirit Soar, Fargo, ND
2018: Wood Wildflowers, Bagley, MN
2019: Darren Olson Photography, Minneapolis, MN
2020: The Smart Seed, Lincoln, ND
2021: Nodakian Studio, Bismarck, ND
2022: Cracked Anvil Black Smithing, Flasher, ND
2023: Whimsy Garden Décor, Maple Grove, MN

For additional paper forms contact BAGA:

Bismarck Art & Galleries Association
422 E. Front Ave.
Bismarck, ND 58504

Phone: 701-223-5986

For a fillable pdf:

Website: www.bismarck-art.org

E-mail: baga@bismarck-art.org

Follow us on Instagram or Facebook:

@BAGABismarck

SAVE THE DATE FOR OUR 51st YEAR!

August 2 & 3, 2025, will be the 51st Annual Capital A'Fair. We hope you'll join us again!

2024



For Office Use Only

Check # _____

Amount _____

of Booths _____

APPLICATION MUST BE POSTMARKED NO LATER THAN APRIL 15, 2024

PLEASE PRINT

Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Number of Booths: _____

Email (required): _____

ND Sales Tax Permit Number (required) _____
(Information available by contacting ND Tax Office @ 701-328-1241)

Any special needs: _____

I am entering Capital A'Fair in the following category. Check only **one** category.

- | | | |
|---------------------|--------------------|--|
| 1. Painting | 5. Glass/Porcelain | 9. Florals |
| 2. Pottery/Ceramics | 6. Wood art/craft | 10. Graphics/Photography |
| 3. Sculptures | 7. Furniture | 11. Textiles (Clothing, Crafts & Arts) |
| 4. Jewelry | 8. Natural/Foods | 12. Other |

Use your most predominant product when selecting a category.

NO BUY/SELL ALLOWED!

Digital or Photograph Descriptions

(Returning vendors from 2023 Capital A'Fair do not need to submit images)

Brief General Description: (10 Words or less) **Please number pictures.**

1. _____

2. _____



2024 BAGA Capital A'Fair Statement of Agreement

**My signature attests that I have read the materials accompanying this form and agree to abide by all rules and policies set forth in it. I agree not to use drugs or alcohol on the event grounds, not to disturb or harass fellow exhibitors, be set up by opening time, and not to begin to tear down until after the scheduled closing time.

Vendors with small children: children must be supervised at all times!

Art and/or crafts are works of my own design, crafted by me and the work I bring will be of similar quality and style. **NO BUY/SELL ITEMS ALLOWED! I agree to bring enough merchandise to cover the entire duration of the event. I grant permission to Bismarck Art & Galleries Association to use a picture for publicity purposes without compensation.

** I understand I am totally responsible for my exhibit, including (but not limited to) the method of display, set up, security, selling, and take down. It is understood that the exhibitor will provide all materials for the booth. I release Bismarck Art & Galleries Association from all responsibility for loss, damage, or theft of my work or other materials. Once the exhibitor's materials have been reviewed and accepted, the entry fee is non-refundable.

** I also understand any proceeds derived from the sales will be entirely my own, and I am entirely responsible for collecting and reporting the state, county and city sales tax.

Applicant's Signature _____ Date _____

If you do not have a ND Sales Tax Permit, e-mail: taxregistration@nd.gov for information. All vendors must have a ND Sales Tax Permit.

Email to:

baga@bismarck-art.org

Or mail to:

Bismarck Art & Galleries Association
422 E Front Ave
Bismarck, ND 58504

Bismarck's Sales Tax is 7%
